

CAPITAL INVESTMENT PROPOSALS

| Ref No  | Service             | Responsible Head of Service / Corporate Manager | Description of Proposal   | Total Estimated Project Cost | Anticipated Funding from Grants or Other Contributions | Investment in 2016/17 | Investment in 2017/18 | Investment in 2018/19 | Investment in 2019/20 | Other Revenue costs | Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation/Revenue Budget etc)  |
|---|---------------------|---|---|------------------------------|--|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|---|
|   |                     |   |   | £'000                        | £'000  | £'000                 | £'000                 | £'000                 | £'000                 | £'000               |   |
| Projects highlighted in green already in Capital Programme. |                     |   |   |                              |  |                       |                       |                       |                       |                     |   |
| <b>Invest To Save Proposals</b>                             |                     |   |   |                              |  |                       |                       |                       |                       |                     |   |
| C1  | Waste               | Head of Leisure & Environmental Services        | Waste and Street Cleansing Vehicle Procurement  | 3,600                        | 0  | 200                   | 3,400                 | 0                     | 0                     | -200                | To reduce revenue spend on the waste and street cleansing contract over contract life by procuring vehicle assets. Vehicle prices have risen significantly over recent years with tighter emission standards, average vehicle costs can be anticipated to be in the region of £180,000 with a vehicle life of 7 years. This will be subject to financial evaluation at the time of tender evaluation and award of the contract will require Member approval.  |
| C2  | Waste               | Head of Leisure & Environmental Services        | Waste and Street Cleansing Data Mgmt  | 60                           | 0  | 60                    | 0                     | 0                     | 0                     | tbc                 | To improve service delivery, contract monitoring and data and statistical management of the waste and street cleansing contract over contract life by procuring new or upgrading IT software. There is the possibility of small revenue savings. This will be subject to financial evaluation at the time of tender evaluation and award of the contract will require Member approval.  |
| C3  | Burial Services     | Head of Leisure & Environmental Services        | Wilbury Hills Crematorium   | -                            | 0  | tbc                   | tbc                   | 0                     | 0                     | tbc                 | To generate income to help off set future financial pressures and meet the diverse needs of the community and conclude the development of Wilbury Hills Cemetery as a fully encompassing facility for the deceased and their families. Subject to full business case to be approved by the Portfolio Holder prior to coming forward for formal approval.  |
| C4  | Estates             | Head of Finance, Performance & Asset Mgmt       | Provide housing at market rents. This proposal is dependant on the approval of R4 Revenue Investment proposal | 3,000                        | 0  | 0                     | 550                   | 2,300                 | 150                   | tbc                 | This project follows on from the revenue investment proposal that explores the feasibility. This is an "invest to earn" proposal to utilise NHDC capital and land to generate revenue income. Under this scheme, the land and properties would remain in NHDC ownership. Phase 1 (as dealt with by the revenue investment bid): form investment mechanism to own houses built for market rent. Phase 2: identify appropriate partnership model to achieve build and/or purchase. Phase 3: contract with a property management company. Phase 4: acquire/build properties. Phase 5 (beyond scope of this bid): identify other sites where this model could be applied  |
| C5  | Building Control    | Head of Planning & Building Control             | Building Control - new service delivery model - procurement and implementation of a single IT platform        | 53                           | 0  | 53                    | 0                     | 0                     | 0                     | TBC                 | 7 Hertfordshire local authorities have been working since 2013 to create a new service delivery model for the statutory building control service. The model sees the creation of a single local authority owned company undertaking the statutory building control function for the 7 LAs. This capital investment request is primarily NHDCs share for the procurement and implementation of a single IT platform including home/mobile working. The investment within the current financial model is proposed to be paid back within 5 years. Initially soft market testing has commenced therefore specific project costs and timescales are unknown at this time. |
| <b>Sub-Total: Invest to Save:</b>                           |                     |   |   | <b>6,713</b>                 | <b>-</b>   | <b>313</b>            | <b>3,950</b>          | <b>2,300</b>          | <b>150</b>            | <b>-200</b>         |   |
| <b>Leisure Centres</b>                                      |                     |   |   |                              |  |                       |                       |                       |                       |                     |   |
| C6  | Hitchin Swim Centre | Head of Leisure & Environmental Services        | Replace main pool grating and overflow gullies at Hitchin Swim Centre   | 50                           | 0  | 50                    | 0                     | 0                     | 0                     | 0                   | The grating and overflow gullies around the main pool are over twenty years old. They have started to wear away and cannot be repaired, therefore require replacing.  |
| C7  | Hitchin Swim Centre | Head of Leisure & Environmental Services        | Relay concrete slabs that surround the Hitchin outdoor pool.  | 60                           | 0  | 60                    | 0                     | 0                     | 0                     | 0                   | Over the years the concrete slabs that surround the outdoor pool have become uneven causing potential trip hazards to users of the pool.  |
| <b>Sub-Total: Hitchin Swim Centre:</b>                      |                     |   |   | <b>110</b>                   | <b>-</b>   | <b>110</b>            | <b>-</b>              | <b>-</b>              | <b>-</b>              | <b>-</b>            |   |
| <b>Other Asset Management Proposals</b>                     |                     |   |   |                              |  |                       |                       |                       |                       |                     |   |

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|  |                   |   |  | £'000                        | £'000  | £'000                 | £'000                 | £'000                 | £'000                 | £'000               |  |
| C8                                       | Property Services | Head of Finance, Performance & Asset Mgmt       | To carry out essential capital improvements to the council's premises determined by ongoing condition surveys. | 900                          | 0  | 300                   | 300                   | 300                   | 0                     | 0                   | Condition surveys have been carried out on a substantial number of the Authority's premises (substantially consists of Community Centres and Pavilions). This bid relates to 29 of those premises which are not currently subject to separate plans or review. The surveys have identified necessary works within priority bands required to ensure the continued use of the premises and to maintain premises in a reasonable condition. Enhancement works of this nature will reduce reliance on reactive maintenance repairs. The level of 'backlog' maintenance is also proposed as a national performance indicator by Central Government. An amount of £150k was approved to undertake the urgent works in 2014/15, based upon surveys carried out to date. In following years a full 5 year programme will be applied, based upon completed condition surveys or the whole estate. This is complementary to the Community Halls strategy (CHS), although covers a larger number of properties than those subject to CHS, i.e., it puts in place funds to allow works to be done that may assist in progressing that strategy (e.g. full repairing/partial repair leases). |
| C9                                       | Property Services | Head of Finance, Performance & Asset Mgmt       | DCO Improvements (additional requirements identified)  | -                            | 0  | TBC                   | TBC                   | 0                     | 0                     | 0                   | The FRAM DCO Refurbishment was approved by Full Council in July 2013. A £3.5m refurbishment of the premises was approved following a 25 year Life Cycle cost review, and includes replacement of end of life finishes and services installations and a conversion to open plan offices. Following consultation with staff, Cllrs, and senior officers, further requirements have been identified. These items numbered below, which are not related to the replacement of services and finishes, were not costed within the original budget approval, have since been identified via the consultation processes, and are an additional requirement.<br>1) To increase the usability of the Council Chamber and associated meeting rooms by sub division with moveable partitions. 2) To increase the civic functionality of the civic meeting rooms. 3) To provide accommodation for the print service within the DCO. 4) To improve the external appearance of the premises, comply with planning conditions. Works to be undertaken to coincide with the DCO refurbishment project.  |
| C10                                      | Careline          | Head of Housing & Public Protection             | Refurbishment of Harkness Court  | 43                           | 0  | 43                    | 0                     | 0                     | 0                     | 0                   | The refurbishment of Harkness Court should deliver the following benefits to the Careline service;<br>- liberate additional space to accommodate growth in Careline's operations.<br>- provide a positive impression to corporate clients and partners of Careline.<br>- improve working conditions  |
| <b>Sub-Total: Other Asset Management</b> |                   |   |  | <b>943</b>                   | <b>-</b>   | <b>343</b>            | <b>300</b>            | <b>300</b>            | <b>-</b>              | <b>0</b>            |  |
| <b>Grants to Third Parties</b>           |                   |   |  |                              |  |                       |                       |                       |                       |                     |  |
| C11                                      | Housing Services  | Head of Housing & Public Protection             | Grant towards Housing Development at John Barker Place, Hitchin.   | 548                          | 0  | 548                   | 0                     | 0                     | 0                     | 0                   | Cabinet agreed to the commitment to the John Barker Place regeneration scheme in January 2013, subject to the availability of funds.   |
| C12                                      | Housing Services  | Head of Housing & Public Protection             | Increase in annual investment in Home Repair Assistance Grants   | 180                          | 0  | 60                    | 60                    | 60                    | 0                     | 0                   | HRAGs are a discretionary form of assistance specifically designed to provide practical help through a grant for small-scale works. This grant provides cash limited assistance up to £5K within any three-year period, for minor works for owner / occupiers and private tenants who meet certain criteria. HRAGs are means tested and help to eradicate CAT1 Hazards, such as excess cold.<br><br>Recommendation: increase the level of funding from £35k to £60k pa for 2015/6 and future years so the grant can be publicised further as well as providing some scope to link with other projects.   |

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|  |                                 |   |   | £'000                        | £'000  | £'000                 | £'000                 | £'000                 | £'000                 | £'000               |  |
| C13  | Housing Services                | Head of Housing & Public Protection             | Continuation of the Disabled Facility Grants scheme at the current level of investment  | 2,235                        | 287  | 745                   | 745                   | 745                   | 0                     | 0                   | <p>DFGs are available to owner/occupiers and tenants towards the cost of providing adaptations and facilities to assist older people and people with disabilities. It enables them to remain independent within their own home.</p> <p>Part of the funding for DFGs is provided to local authorities by the Department of Communities and Local Government (DCLG). This was £287k in 2014/15. From the fiscal year 2015/16, this funding will be included in the Better Care Fund, which will be overseen by the Hertfordshire Health and Well Being Board (HHWBB). As the intentions of the HHWBB are currently unknown, the future arrangements concerning this funding are unclear.</p> <p>There is a county wide DFG review underway with aim of examining opportunities for joined up working / sharing of services and to develop options for service improvement. A decrease in the budget could undermine the Council's position when negotiating with other authorities and there is also no guarantee the DCLG funding will be pass-ported by the county after 2015/16.</p> <p>Recommendation: maintain same level of funding for 2015/6 whilst a review on longer term options is undertaken.</p> |
| C14  | Community Facilities            | Head of Community Services                      | Refurbishment and improvement of community facilities   | 1,120                        | 0  | 250                   | 250                   | 250                   | 250                   | 0                   | To provide a five year fund toward the refurbishment and improvement of community facilities in both rural and urban areas of North Hertfordshire. £120k additional expenditure is anticipated in 2020/21, hence the total project cost stated of £1,120,000.  |
| <b>Sub-Total: Grants to Third Parties:</b> |                                 |   |   | <b>4,083</b>                 | <b>287</b>   | <b>1,603</b>          | <b>1,055</b>          | <b>1,055</b>          | <b>250</b>            | <b>0</b>            |  |
| <b>Green Space Strategy - Hitchin</b>      |                                 |   |   |                              |  |                       |                       |                       |                       |                     |  |
| C15  | Parks & Countryside Development | Head of Leisure & Environmental Services        | Hitchin Cemetery, Roadways - Reconstruction of roadways and footpaths   | 40                           | 0  | 0                     | 40                    | 0                     | 0                     | 0                   | Listed as a project for 2017/18 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current roadways and footpaths are in poor condition and require replacing. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.  |
| C16  | Parks & Countryside Development | Head of Leisure & Environmental Services        | King George V Recreation Ground, Hitchin - Relay car park, provide signage, improve main entrance, provide electric supply to garages.          | 60                           | 3  | 60                    | 0                     | 0                     | 0                     | 0                   | Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current car park and signage is in poor condition and requires improving. There is no power supply for lighting to garages. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.  |
| C17  | Parks & Countryside Development | Head of Leisure & Environmental Services        | King George V, Hitchin, Pavilion - Grant aid to a 3rd party to refurbish pavilion.  | 50                           | 0  | 0                     | 50                    | 0                     | 0                     | 0                   | Listed as a project for 2017/18 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current building is in poor condition and requires refurbishment.  |
| C18  | Parks & Countryside Development | Head of Leisure & Environmental Services        | Walsworth Common, Hitchin, Pavilion - Provide grant aid to 3rd party to provide new football changing pavilion                                  | 300                          | 250  | 300                   | 0                     | 0                     | 0                     | 0                   | Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current pavilion is in poor condition and requires refurbishing. Subject to external funding being available.  |
| C19  | Parks & Countryside Development | Head of Leisure & Environmental Services        | Walsworth Common, Pitch Improvements - levelling of site to create three new football pitches   | 103                          | 83   | 103                   | 0                     | 0                     | 0                     | 0                   | Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. The recreation ground was constructed over a landfill site and settlement has resulted in a very uneven surface which requires to be levelled to allow for the construction of football pitches. This project has the support of the Football Foundation who may be able to provide grant funding. In addition now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.   |
| C20  | Parks & Countryside Development | Head of Leisure & Environmental Services        | Walsworth Common, Hitchin, Reconstruction of Car Park   | 30                           | 0  | 0                     | 30                    | 0                     | 0                     | 0                   | Listed as a project for 2017/18 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current car park is in a poor condition and requires reconstruction. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.   |
| C21  | Parks & Countryside Development | Head of Leisure & Environmental Services        | Swinburne, Playing Fields, Hitchin - Improve disability access, add pathway to Oughtonhead Common, enhance biodiversity and replace field gate. | 30                           | 0  | 30                    | 0                     | 0                     | 0                     | 0                   | Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current access arrangements and biodiversity are poor and require improving. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.   |

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|  |                                 |   |   | £'000                        | £'000  | £'000                 | £'000                 | £'000                 | £'000                 | £'000               |  |
| C22  | Parks & Countryside Development | Head of Leisure & Environmental Services        | Walsworth Common Enhancements to wheeled sports provision   | 20                           | 0  | 20                    | 0                     | 0                     | 0                     | 0                   | Listed as a project for 2016/17 in the Councils adopted Green Space Management Strategy 2014 - 2019. The existing skate park requires updating and it is proposed to work with local users to undertake improvements.  |
| <b>Sub-Total: Green Space Strategy - Hitchin:</b>    |                                 |   |   | <b>633</b>                   | <b>336</b>   | <b>513</b>            | <b>120</b>            | <b>-</b>              | <b>-</b>              | <b>-</b>            |  |
| <b>Green Space Strategy - Letchworth</b>             |                                 |   |   |                              |  |                       |                       |                       |                       |                     |  |
| C23  | Parks & Countryside Development | Head of Leisure & Environmental Services        | Jackmans Central, Letchworth, Play Area. - Renovation of Play Area.   | 75                           | 0  | 0                     | 75                    | 0                     | 0                     | 0                   | Listed as a project for 2017/18 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current play equipment is in poor condition and requires refurbishment. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.  |
| C24  | Parks & Countryside Development | Head of Leisure & Environmental Services        | Icknield Way Cemetery, Letchworth - Reconstruction of pathways and roadways   | 40                           | 0  | 40                    | 0                     | 0                     | 0                     | 0                   | Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current pathways and roads are in a poor condition and require to be replaced. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.   |
| C25  | Parks & Countryside Development | Head of Leisure & Environmental Services        | Norton Common Enhancements to wheeled sports provision  | 154                          | 154  | 154                   | 0                     | 0                     | 0                     | 0                   | Previous agreed project included in the Green Space Management Strategy was to use £23K secured section 106 contributions to enhance the existing skate park at Norton Common. An additional £131K section 106 money has now also been secured towards a skate park at Norton Common. The proposal is now to provide a new larger skate park on the site using the combined section 106 contributions.   |
| <b>Sub-Total: Green Space Strategy - Letchworth:</b> |                                 |   |   | <b>269</b>                   | <b>154</b>   | <b>194</b>            | <b>75</b>             | <b>-</b>              | <b>-</b>              | <b>-</b>            |  |
| <b>Green Space Strategy - Royston</b>                |                                 |   |   |                              |  |                       |                       |                       |                       |                     |  |
| C26  | Parks & Countryside Development | Head of Leisure & Environmental Services        | Serby Ave Play Area, Royston - Renovate play area   | 75                           | 0  | 75                    | 0                     | 0                     | 0                     | 0                   | Listed as a project for 2016/17 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current play equipment is in poor condition and requires refurbishing.   |
| C27  | Parks & Countryside Development | Head of Leisure & Environmental Services        | Newmarket Road Wheeled Sports Provision, Royston - Engage with local users to enhance existing provision.   | 20                           | 15   | 0                     | 20                    | 0                     | 0                     | 0                   | Listed as a project for 2017/18 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current skate park is small and not meeting the needs of current users. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.  |
| <b>Sub-Total: Green Space Strategy: Royston</b>      |                                 |   |   | <b>95</b>                    | <b>15</b>  | <b>75</b>             | <b>20</b>             | <b>0</b>              | <b>0</b>              | <b>0</b>            |  |
| <b>Green Space Strategy - Other</b>                  |                                 |   |   |                              |  |                       |                       |                       |                       |                     |  |
| C28  | Parks & Countryside Development | Head of Leisure & Environmental Services        | Great Ashby District Park, Pathways - Reconstruction of pathways, entrance enhancements and additional planting.  | 45                           | 0  | 0                     | 45                    | 0                     | 0                     | 0                   | Listed as a project for 2017/18 in the Council's adopted Green Space Management Strategy 2014 - 2019. Current entrance and some current paths in poor condition and additional planting is required. Now the Council's Green Space Strategy has been adopted requests will be made for Section 106 contributions and other grants.   |
| <b>Parking Related Proposals</b>                     |                                 |   |   |                              |  |                       |                       |                       |                       |                     |  |
| C29  | Parking Services                | Head of Finance, Performance & Asset Mgmt       | Off Street Car Parks Resurfacing and Enhancement - To undertake a planned programme of car park resurfacing and enhancement derived from ongoing condition surveys. | 220                          | 0  | 90                    | 130                   | 0                     | 0                     | -10                 | A review of car parking arrangements has recently been commissioned as part of the Challenge Board process which will consider the Council's current approach to Parking Strategy implementation and management. Members are asked to note that this proposal is subject to change following that review. Condition surveys have identified the need for a proactive programme of resurfacing for the council's off street car parking. Resurfacing, re-lining and enhancing the lighting enables the car parks to be used safely, reducing insurance claims for trips and falls, and allows the continued enforcement of the relevant traffic regulation orders. A. Planned maintenance programme should enable reduction in reactive repairs and therefore reduces revenue budgets by around £10K pa in 15/16 onwards. B. No programme of repairs will require additional revenue maintenance funds for responsive repairs, and loss of income as Traffic regulation orders will become unenforceable. |

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|                                   |                      |   |   | £'000                        | £'000  | £'000                 | £'000                 | £'000                 | £'000                 | £'000                                 |  |
| C30                               | Parking Services     | Head of Leisure & Environmental Services        | Introduce a Traffic Regulation Order and Car park ticket machines into the 2 car parks at Norton Common | 12                           | 0  | 12                    | 0                     | 0                     | 0                     | -25 16/17, -50 17/18 onwards - see E3 | In recent years commuters and local businesses have been using the car park, therefore reducing the amount of parking spaces for users of the common and outdoor pool. By providing a TRO the Council will be able to improved the availability for these users.   |
| <b>Sub-Total: Parking Related</b> |                      |   |   | <b>232</b>                   | <b>0</b>   | <b>90</b>             | <b>130</b>            | <b>0</b>              | <b>0</b>              | <b>-35</b>                            |  |
| <b>IT Schemes:</b>                |                      |   |   |                              |  |                       |                       |                       |                       |                                       |  |
| C31                               | IT                   | Head of Revenues & Benefits & IT &MSU           | Alternative to safeword tokens for staff/members working remotely                                       | 12                           | 0  | 12                    | 0                     | 0                     | 0                     | 0                                     | The technology has changed considerably since we first starting using the Safeword Tokens 7-8 years ago. With the changes in personal technology such as Smart/IOS Phones there are now products on the market that are PSN approved for getting Access Keys delivered for 2 Layer Authentication such as Texts or App's on Smart Phones etc. This enables Members, Staff and Support Agencies to gain access to the remote login site from anywhere with no need to have a physical hardware device to hand |
| C32                               | Environmental Health | Head of Housing & Public Protection             | Replacement or upgrade of the environmental health and licensing administration system (ACOLAID)        | 40                           | 8  | 40                    | 0                     | 0                     | 0                     | 0                                     | Current package (ACOLAID) cannot support mobile working, publish data to the internet, or assist with workflow management. £8k contribution is revenue contribution to capital.  |
| <b>Sub-Total: IT</b>              |                      |   |   | <b>52</b>                    | <b>8</b>   | <b>52</b>             | <b>0</b>              | <b>0</b>              | <b>0</b>              | <b>0</b>                              |  |
| <b>TOTAL</b>                      |                      |   |   | <b>13,175</b>                | <b>800</b>   | <b>3,293</b>          | <b>5,695</b>          | <b>3,655</b>          | <b>400</b>            | <b>-235</b>                           |  |